

# City of Waterbury

Waterbury Development Corporation  
24 Leavenworth Street  
Waterbury, CT. 06702

Telephone: (203) 346-2607  
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www.wdconline.org

**DATE:**           **APRIL 25, 2007**

**TO:**               **CDBG/ESG APPLICANTS**

**RE:**               **FY 2007-2008 NOTICE OF FUNDING AVAILABILITY (NOFA)  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND EMERGENCY SHELTER  
GRANT (ESG) APPLICATIONS**

**PROGRAM YEAR : OCTOBER 1, 2007-SEPTEMBER 30, 2008**

**DUE :** **Monday, May 14, 3:30 p.m AT THE ABOVE ADDRESS**  
**LATE APPLICATIONS WILL NOT BE ACCEPTED**

The City of Waterbury (City) is eligible to receive a formula allocation for Fiscal Year 2007-2008 from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) entitlement program. **Please note the amended program year of October 1, 2007-September 30, 2008.** This letter outlines the application process that must be followed to be considered for funding. The City intends to make awards subject to fund availability. The specific funding amount for 2007-2008 is \$2,315,008.00 for CDBG, \$99,481.00 for ESG, and \$951,833.00 for HOME. The City reserves the right to make grant awards as deemed to be in the best interest of the City, and to the benefit of low and moderate low-income *Waterbury residents only*. If applying for more than one program, please provide a separate application for each.

The categories are: Public Service, Housing, Economic Development and Public Facilities and Improvement Projects. **There are two different application forms. One application form is for Housing, Economic Development and Public Service Programs. Applicants with Public Facility /Improvement Project proposals should use a separate application designated for those programs.** When requesting an application, please make sure that you designate the type of application you are requesting.

The application (**including 1 original and 19 copies**) , is to be placed in a sealed package bearing the name and address of the applicant, and clearly marked with the words **2007-2008 CDBG/ESG PROGRAM YEAR APPLICATION**. If funding for more than one program project is being applied for, each application, with the appropriate number of copies (see above), must be packaged separately. Be sure to use the appropriate Program Year application form.

Applications may be mailed or hand-delivered to:

Waterbury Development Corporation  
24 Leavenworth Street  
Waterbury CT. 06702

Applications that do not reach the Waterbury Development Corporation (WDC) by the above deadline will not be accepted. Said applications will be time-stamped and returned to the applicant. There will be no exceptions. **The WDC will not accept applications sent by facsimile (FAX) or e-mail. Your application must be**

prepared on the application forms provided for FY 2007-2008. You may download the appropriate application form at the WDC's website: [www.wdconline.org](http://www.wdconline.org) and at the City's website: [www.waterburyct.org](http://www.waterburyct.org).

The priority needs noted in the application will be used to determine allocations under this NOFA. The City will determine the eligibility of programs and the appropriate categories based on HUD regulations.

**The funding cycle timeline is outlined below and is subject to change; additional meetings of the Citizen Advisory Committee (CAC) may be added, if needed; updates will be posted on the WDC and City websites. In addition, all meetings and public hearings of the CAC will also be posted at the City Clerk's Office according to the State of Connecticut Freedom of Information Act (FOIA).**

**Staff of WDC will be available for questions and technical assistance regarding the application process by calling Maria M. Giordano, Programs Specialist, at (203) 346-2607 Ext. 117 or by email at: [giordano@wdconline.org](mailto:giordano@wdconline.org).**

Notice of Funding Availability (NOFA) for CDBG funding issued	Monday, April 23, 2007
<b>Application Available</b>	Wednesday, April 25, 2007
<b>Application Submission Deadline (No exceptions)</b>	<b>May 14, 2007 3:30 p.m.</b>
<b>Public Hearing No. 1: Review of Applications. Every applicant must appear.</b> Waterbury Development Corporation, 24 Leavenworth Street, 2 <sup>nd</sup> Floor Brass City Room	Wednesday, May 23, 2007 7:00 p.m.
CAC Meeting, WDC, 2 <sup>nd</sup> floor Brass City Room * May add additional meetings for review of applications	Wednesday, May 30, 2007
Public Commentary Period for Annual Plan. Annual Plan available to public at distribution points designated in the Citizen Participation Plan	Monday, June 11, 2007- Monday, July 13, 2007
<b>Public Hearing No. 2: Waterbury Development Corporation</b>	Thursday, June 28, 2007
CAC Meeting at WDC, 2 <sup>nd</sup> floor, Brass City Room	Monday, July 18, 2007 7:00 p.m.
Board of Aldermen Adopt Annual Plan/ Funding allocations (CDBG, HOME, ESG)	Monday, August 6, 2007
Notification to Applicants	Thursday, August 16, 2007
Annual Action Plan Due to HUD	Thursday, August 16, 2007
<b>Mandatory Orientation for CDBG/ESG Awardees</b> WDC, 2 <sup>nd</sup> floor, Brass City Room	Thursday, August 30, 2007 2:00-4:00 p.m.

The Waterbury Development Corporation looks forward to receiving an application from your organization.

Sincerely,

Maria Giordano, Programs Specialist

